

Inspector General Investigator Training Program (IG ITP)

Only available to participating OIG agencies

Length of Training:

Fourteen (14) training days

Course Description:

The IG ITP is a 3-week training program designed to provide required basic training in investigative issues and techniques to meet the specific needs of generally inexperienced IG Special Agents. This program builds on the foundation provided in FLETC's CITP by introducing Special Agents to the IG Act of 1978 and the multitude of authorities, duties, responsibilities, and obligations that stem from this Act.

Practical skill application is at the heart of this student-centered program that utilizes performance-based methodology. Students are expected to "learn by doing" in a controlled environment, participating in a variety of individual, small group, and large group exercises. Most of these exercises are in the context of continuing case investigations that run through the duration of the class. Students should expect to spend some after-hours and weekend time completing course assignments.

Who should attend:

Special Agents/Criminal Investigators:

- a) With less than three years federal criminal investigative experience;
- b) who have received minimal or no advanced training;
- c) preferably within their first year of OIG employment; recommended within 3-6 months of completing CITP
- d) who have successfully completed FLETC's Criminal Investigator Training Program (CITP) OR federal law enforcement training equivalent

Examples of Topics Covered in the IG ITP:

Inspector General Act of 1978
President's and Executive Councils on
Integrity & Efficiency (PCIE/ECIE)
DOJ Guidelines for Statutory Law
Enforcement Authority
Quality Standards for Investigations
Advanced Interviewing Techniques
Confidential Employee Complainants
Privacy, Whistleblower, and Civil Service
Reform Acts

Investigative Planning & Case Development
Sworn Statements
Program Fraud Investigations
Contract and Grant Fraud Investigations
Administrative Subpoenas
Employee Conduct Investigations
Employee Rights & Advisements (Kalkines, Garrity, & Weingarten)
Workplace Searches
McDade and the "No Contact Rule"
Investigative Writing
Case Presentation to the Prosecutor
Criminal, Civil, and Administrative Remedies
Non-lethal Control Techniques Refresher
Use of Force Application in an IG Environment
Advanced Firearms

I.G. Basic Non-Criminal Investigator Training Program (IG-BNCITP)

Length of Training:

10 Training Days

Course Description:

The IG BNCITP is a two-week training program designed to familiarize OIG employees, other than Special Agents, with basic criminal, civil, and administrative legal concepts and procedures, common fraud schemes, and investigative techniques typical to the IG community.

Who should attend:

Any OIG employee who is not a GS-1811 criminal investigator, but who conducts, participates in, supports or assists with criminal, civil, or administrative investigations, such as GS-1810s, GS-1801s, GS-1802s, auditors, attorneys, analysts, evaluators, inspectors, hotline operators, investigative scientists, etc.

Examples of Topics Covered in the IG BNCITP:

Inspector General Act of 1978
President's and Executive Councils on Integrity & Efficiency
Interview Techniques
Confidential Employee Complainants
Privacy, Whistleblower, and Civil Service Reform Acts
Investigative Planning & Case Development
Program Fraud Investigations
Contract and Grant Fraud Investigations
Computer-related investigations
Administrative Subpoenas
Employee Conduct Investigations
Employee Rights & Advisements (Kalkines, Garrity, & Weingarten)
Administrative Hearings
Investigative Writing
Sworn Statements
Case Presentation
Criminal, Civil, and Administrative Remedies

I.G. Basic Transitional Training Program (IG-TTP)

Length of Training:

3 Training Days

Course Description:

The IG TTP is a 3-day training program designed to provide required basic training in IG-specific investigative issues and techniques to meet the needs of experienced federal Special Agents who have recently been hired by an OIG. This program builds upon the Special Agent's other federal law enforcement experience and advanced training.

Who should attend:

Special Agents/Criminal Investigators who have successfully completed FLETC's Criminal Investigator Training Program (CITP) or its federal law enforcement training equivalent; with more than three years federal criminal investigative experience, who have completed another federal agency-specific basic (follow-on) training program, and preferably who are within their first year of OIG employment. It is recommended that experienced agents attend IGTTTP within 3-6 months of beginning OIG employment.

OR

OIG Special Agents/Criminal Investigators who have been so employed for five or more years and have not received IG-specific basic training (IG ITP or IG TTP) through the Academy since 1999. This program is not available to non-federal agencies because of its specificity to the Federal Inspector General community.

Examples of Topics Covered in IG TTP:

Inspector General Act of 1978
President's and Executive Councils on Integrity & Efficiency (PCIE/ECIE)
Review of Quality Standards for Investigations and DOJ Guidelines for Statutory Law Enforcement Authority
Confidential Employee Complainants
Privacy, Whistleblower, and Civil Service Reform Acts
Program Fraud Investigations
Contract and Grant Fraud Investigations
Administrative Subpoenas
Employee Conduct Investigations
Employee Rights & Advisements (Kalkines, Garrity, & Weingarten)
Workplace Searches
McDade and the "No Contact Rule"
Civil and Administrative Remedies

I.G. Periodic Refresher Training Program (IG PRTP)

Length of Training:

3 Training Days

Course Description:

Criminal investigators within the inspector general community must be aware of and adapt to the constant changes that occur in the laws they enforce and the legal environment in which they operate. This program was designed to meet that need, as well as the specific requirements for "periodic refresher training" outlined in the *Attorney General Guidelines for Offices of Inspector General with Law Enforcement Authority*. As such, it covers the areas of the law enumerated in the *Guidelines* with emphasis on refresher instruction in the more important legal principles involved in investigative work and trial, as well as an update on any new case law.

Who should attend:

The course of instruction is designed for OIG agents, particularly those having statutory law enforcement authority under the Inspector General Act, who have not had updated legal training for law enforcement officers in the past three years. The curriculum is specifically tailored to meet the periodic refresher training requirements for statutory law enforcement officers of the Offices of Inspector General (other than for firearms and defensive tactics), as outlined in the Attorney General's Guidelines for implementation of that authority.

Examples of Topics Covered in IG PRTP:

Trial Process
Federal Criminal and Civil Legal Updates
Interviewing Techniques and Policy
Law of Arrest, Search, and Seizure

